

Profile On MINDLABZ



IT & ITES Service Provider

Suzadur Rahman
Managing Partner
Mindlabz

Register Address:

55/A Purana Palton, (1st Floor), Dhaka-1000.

Corporate Address:

House # 34, Road no # 02, Block # L, Banani,
Dhaka-1212,
Cell No: 01713529470
Email: msk.sazid@gmail.com,
Web: www.mind-labz.com

LEGAL INFORMATION:

Name of the Company : MINDLABZ.
 Type of Company : Partnership
 Establishment : 28.03.2015
 Trade License Number : 02087149
 License Authority : Dhaka South City Corporation, Dhaka
 VAT Registration Number : 001129143
 VAT Registration Authority : National Board of Revenue
 TIN Registration Number : 269951693749, Circle-237, Zone11(Dhaka)
 TIN Registration Authority : National Board of Revenue

Partners:

SL. No	Name of Director	Perce stage	Designation / Position	Nationality	Degree	Experience in IT Business
01	Suzadur Rahman	50%	Managing Partner	Bangladeshi (by birth)	MHE (Masters in healt Economics)	15 Years
02	Md. Tawhed Billah	30%	Partner	Bangladeshi (by birth)	MBA (Accounting)	08 Years
03	Md. Shahriar Khan	20%	Partner	Bangladeshi (by birth)	Computer Science	04 Years

Year of Experience of this Business : 03 Years +

ABOUT US

Mindlabz is a trusted name and focused in IT/ITES Services, Provide IT Base Training Provide, Software Development, Web Design & development, Digital Marketing, Multimedia solutions, Graphic Design and Service and provided. Mindlabz work as a Supplier of General Business. The unique vision of Mindlabzis the forerunner in the value added service end-to-end ICT solutions. Executing and creativity we aim for long term relationships with our clients, by being customer oriented and by delivering work of the highest satisfaction and flexibility. Just as the saying goes, **“Forward Faster”**. We provide in-time quality products at competitive price. Our clients are able to reduce their cost significantly by outsourcing their Services from us. Our production and Service team are very much Skill and efficient, well trained, specialized, enthusiastic and multilingual.



BACKGROUND OF THE ORGANIZATION:

Mindlabz is a running Supply and IT / ITES Business. We run by highly trained and skilled manpower. The firm will be self-sufficient with continuous trouble free operation ensuring timely delivery of its product. IT sector appeared to be the most attractive sector as Bangladesh is predominantly an agricultural based economy and yet there exists very few organized support industries in this sector. The Government of Bangladesh (GOB) is encouraging setting up of IT/ITES, Software Development. Information Technology base projects emerged as the most suitable area of investment. The Managing Partner and Partner of Mindlabz has dynamic leadership in such sector. Mindlabz is keen to take the advantage of fast IT/ITES Services, Provide IT Base Training, Website Design & development, Digital Marketing, Multimedia solutions, IT market by offering high quality product and advantage to the customer. There is a great possibility of extending this market to foreign countries. This has led the country to look for ways and means to develop this sector.

All the raw materials required to produce the items are available locally at reasonable. To ensure stability and quality of the major items of raw materials, direct imports may also be resorted to. To be equipped with the technological details, necessary assistance would be easily available from the relevant government officials or technical personnel.

Comment on the management and financial capabilities and track record:

The proposed project is being promoted as a private limited company by a group of 3 persons. They have already formed a Partnership Organization. The sponsors are educated and experienced and from their educational background it is expected that they will be able to implement and operate the project satisfactorily.

INTELLIGENT AND FRIENDLY SERVICES

Our quality professional services are the key to our success. we understand your business needs and dedicated to serving your business interest.

OUR VISION

Our vision is to develop skill manpower and place to the Job market and also develop software to reduce business cost as well as reduce unemployment.



Our Mission

We aim to help our clients save their valuable time by providing them with an application that is very simple to apply. we guarantee a fast turnaround time, at an affordable price and with desired result. customer satisfaction is our number 1 priority. any kind of complaints are welcome.

Broadly speaking, our mission is:

Satisfied Customers, Innovative Solutions, Happy Employees, Creating Employees for inside and outside of the country

Our Focus

Our strategic thinking, concept development and technical survey are a few of our greatest assets. But our team is also passionate about creative element we apply to each project. It begins by meeting with key members of your staff to obtain clear insights into your goals and objectives. That information is then translated into powerful communications tools.

Expertise areas

- IT Base Skill Training,
- Web Based Application Development
- Software Development
- Data Entry Service
- Database Maintenance
- Integrated system for optimum utilization of productivity

Our Software Strengths

- User friendly
- Attractive Interface
- Highly Secured System
- Application of latest Technologies
- Support to lower version Computer
- Database driven software with quick Performance
- Online data storage facilities to prevent data Loosing
- Customized software based on client Srequirements
- Online/offline support 24×7



The most common needs that we can fulfill are:

- Generate sales leads
- Set appointments
- Market research
- Surveys (including statistical analysis and political surveys)
- First level help desk
- Database or mailing list information
- Business development
- Point-of-sale product promotion
- Seminar and conference invitations

Resource Team:

Position	Number of Persons
Managing Partner	01
Partner	02
General Manager	01
Manager (HR & Admin)	01
Manager (Accounts)	01
Project Manager	02
Marketing Team	03
Support Engineer	01
Trainer (Graphics Design)	04
Trainer (Web Design & Developer)	02
Trainer (Digital Marketing)	02
Web Developer	04
Mobile Apps Developer (Android & IOS)	04
Programmers and Designers	01
System Admin	01
Guard and Others Stuff	02
Outsourcing Trainer (Part Time)	4
Total	36

Bank Details:

Accounts Titles:	Mindlabz
Accounts Number:	CA : 110211124375122
Bank Name:	Mercantile Bank Limited
Branch Name:	Dhanmondi Branch, Dhaka.

**List of Logistics & Equipment Services:
Computers and equipment: List of Hardware:**

SL	Item	Quantit
1	Hi Configure Computer	15
2	Laptop	10
3	Laser Printer	01
4	Router	01
5	Scanner	01
6	UPS	15
7	Digital Camera	01
8	AC	05
9	Cloud Server	01
10	Projector	01

**Infrastructure:
Furniture & Fixture:**

Sl. No.	Item	Quantity
1	Executive Table	12
2	Computer Table	10
3	Revolving Chair	32
4	Conference Table	01
5	Executive chair	10
6	Sofa Set	01
7	File Cabinet	02



THANK YOU