



Company Profile
UNIVERSAL FAST TECH LIMITED

LEGAL INFORMATION:

Name of the company	: UNIVERSAL FAST TECH LIMITED.
Type of company	: Private Limited Company
Incorporation Number	: C-129461/2016
Date of incorporation of the company	: 08/03/2016
Year of Establishment	: 2016
Registration Authority (Company)	: Registrar of Joint Stock Companies & Firms
Trade License Number	: 0143233
License Authority	: South City Corporation
VAT Registration Number	: 19151088276
VAT Registration Authority	: National Board of Revenue
TIN Registration Number	: 316037861303, Circle-311, Zone 15(Dhaka)
TIN Registration Authority	: 316037861303
Authorized Capital	: Amount Tk 10, 00,000/-
Paid up Capital	: Amount Tk 10, 00,000/-

Shareholding Pattern:

SL. No	Name	Number of Share holding	Percentage	Position	Nationality	Degree	Experience in IT Business
1	Tonni Sarker	5000	50%	Chairman	Bangladeshi (by birth)	BBS (Management)	03 Years
2	Utpol Kumar Sarkar	5000	50%	Managing Director	Bangladeshi (by birth)	MBA (Finance)	05 Years

Experience of the Company in IT Sector : 02 Year

SISTERS CONCERN:

1. **UNIVERSAL MEDIA**
2. **NATIONAL IT INSTITUTE**
3. **BARANDRA BAZAR**
4. **BARANDRA AGRO**

ABOUT US

Universal Fast Tech Ltd. is a trusted name for IT solution including maintenance of hardware, Internet Service, e-commerce Service, IT Infrastructure Development & Industry Standard Software department, Secure Internet Solution, Complete Internet Solution etc. With the unique vision, Universal Fast Tech Ltd. is the forerunner in the value added service Market place and an architect of high value end-to-end ICT solutions and software for both National and International market. Working with us as a Partner helps you becoming more competitive in your own market. The result for you is more time for planning, executing and creativity. We aim for long term relationships with our clients, by being customer oriented and by delivering work of the highest degree of satisfaction and flexibility. Just as the saying goes, "Think! Globally Local". We provide on-time, quality products at competitive price. Our clients are able to reduce their production cost significantly by outsourcing their productions to us. Our production team is efficient, internationally trained, specialized, talented, enthusiastic and multilingual.

BACKGROUND OF THE COMPANY:

Universal Fast Tech Ltd. is a running IT & Software Business. It will be run by highly trained and skilled manpower. The firm will be self-sufficient with continuous trouble free operation ensuring timely delivery of its product. IT sector appeared to be the most attractive sector as Bangladesh is predominantly an agricultural based economy and yet there exists very few organized support industries in this sector. Lately, the Government of Bangladesh (GOB) is encouraging setting up of IT, Software, & Call Center Business. IT industry form and in the backdrop of the huge population and unprecedented GOB support; IT & Software Business. IT projects emerged as the most suitable area of investment. The Chairman & Managing Director of Universal Fast Tech Ltd. has dynamic leadership in such sector and they have necessary means of wealth in the country to provide equity for the proposed project. Universal Fast Tech Ltd. is keen to take the advantage of fast growing IT & Software Business. IT market by offering high quality product and advantage to the customer. There is a great possibility of extending this market to foreign countries. At present the supply situation is so poor as to cope with the rapidly increasing demand. This has led the country to look for ways and means to develop this sector.

All the raw materials required to produce the items are available locally at reasonable. To ensure stability and quality of the major items of raw materials, direct imports may also be resorted to. To be equipped with the technological details, necessary assistance would be easily available from the relevant government officials or technical personnel.

MANAGEMENT ASPECTS:

Directors of the company, their background and experience:

The overall management of the project will be under the supervision and guidance of **Utpol Kumar Sarkar** he has got higher education and has adequate knowledge and long experiences in the management of business organization.

Utpol Kumar Sarkar has long been working with several companies as Managing Director. He has very wide knowledge in current trend and situation of international market. He has very wide range of experience in management.

Tonni Sarkar has long been working with several companies. She has very wide knowledge in current trend and situation of international market. She has very wide range of experience in management.

Comment on the management and financial capabilities and track record:

Management:

The proposed project is being promoted as a private limited company by a group of **2** persons. They have already formed a private limited company registered with the Registrar of joint stock companies. The sponsors are educated and experienced and from their educational background it is expected that they will be able to implement and operate the project satisfactorily.

INTELLIGENT AND FRIENDLY SERVICES

Our quality professional services are the key to our success. We understand your business needs and are dedicated to serving your business interest.

OUR VISION

Our vision is to alter the dynamics of the software industry by providing trusted, supportive and quality software development services to clients that view our partnership as a strategic driver for their success. When we take on your project, we take the stewardship of the project with you in the director's seat. As stewards of your project, we consider ourselves successful not when we deliver your final product but when the product meets your business objectives and that is our vision.

Our Mission

We aim to help our clients save their valuable time by providing them with an application that is very simple to apply. We guarantee a fast turnaround time, at an affordable price and with desired result. Customer satisfaction is our number 1 priority. Any problems, complaints or comments are welcome.

Broadly speaking, our mission is:

- Successful Customers
- Innovative Solutions
- Happy Employees
- Creating Jobs for inside and outside of the country

Our Focus

Our strategic thinking, concept development and technical savvy are a few of our greatest assets. But our team is also passionate about creative element we apply to each project. It begins by meeting with key members of your staff to obtain clear insights into your goals and objectives. That information is then translated into powerful communications tools.

Expertise areas

- Software development
- Customized software
- Software procurement & commissioning
- Database maintenance
- Web maintenance
- Understanding the details of customer requirements
- Orientation to end-users
- Feedback from end-users
- Software tuning for customers satisfaction
- Integrated system for optimum utilization of productivity
- Out Sourcing & ICT Training provider

Our Strengths

- User friendly
- Attractive interface
- Highly secured system
- Application of latest technologies
- Support to lower version computer
- Database driven software with quick performance
- Online data storage facilities to prevent data loosing
- Customized software based on clients requirements
- Online/offline support 24x7

OUR SERVICES

Training Program

We assess, finalize need, develop and train youth and engage them into development. Ensuring the quality training and demand, we emphasize the unique productivity of youth (both Male and Female) and engage them in their field of interest and assisting them into the significant way path. Universal Fast Tech Ltd. has provided training to freelancers for different program/projects:

1. Freelancer to Entrepreneur development Program
2. Basic IT training
3. Software development
4. Online Marketing
5. Personal Development & Soft Skill
6. Graphics Design
7. Web Design & Development
8. Journalism training
9. 3D-2D animation & many more.

Web Services

Web Services is dedicated to designing innovative sites, creating eye catching content and formulating marketing and advertising strategies that are right for the Internet and our clients. We offer custom software interfaces & futuristic applications development to keep your site on the cutting edge of technology.

Web Site designing

At Universal Fast Tech Limited, the web site design services are tailored to the needs of businesses requiring a professionally produced web presence Universal Fast Tech Ltd. specializes in developing and designing Vertical Portals, Interactive Portals, Online Shopping/services sites, static web pages and Multi Media based sites.

We have achieved excellence in the latest web technologies to provide you with dynamic data base oriented web sites and high end e-commerce solutions. Besides our regular services we also offer research and surveys on current web trends. Our sites are designed keeping the target audience in mind for easy product description and faster sales.

Universal Fast Tech Ltd. will offer a free consultation to determine the design requirements of your web site. Discussions will cover various aspects of the web site design: the general style and approach; the overall organization, size and orientation; the strategic goals of the company or business and the target audience; the time scales and costs involved in design and production; the maintenance and servicing of the completed Web site.

Universal's Keys to Success:

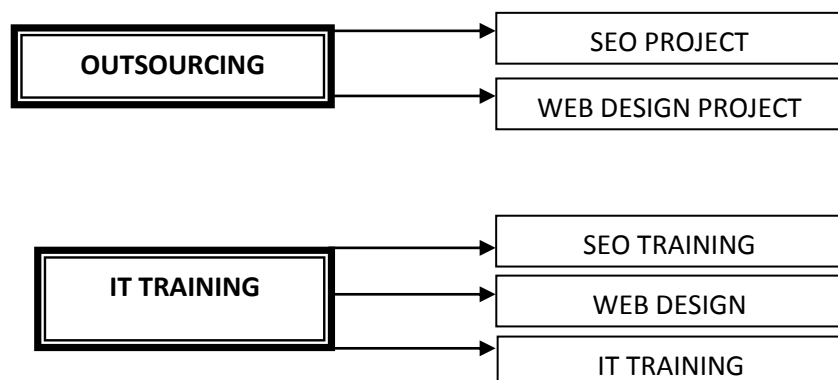
- Company Financial Stability
- International Standard quality policy
- Effective communication
- High-quality service and customer satisfaction
- Create multiple opportunities from a single line of expertise
- Key Management team.
- Complete solution
- Optimum Cost
- Infrastructure

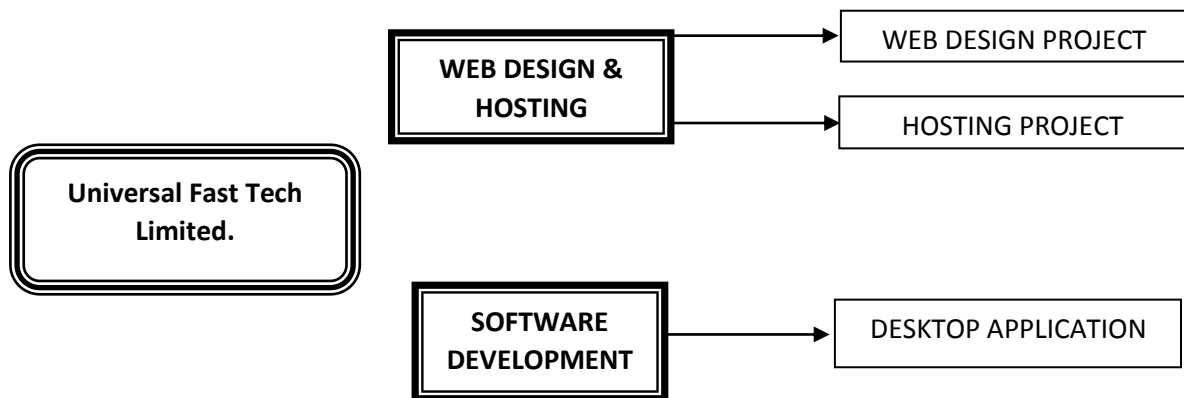
Key benefits of outsourcing software development to Universal are:

- Experience of developing customized, fully integrated systems for industry.
- React quickly and flexibly to any changes or additions during the course of project.
- Dedication of programmers to meet deadline
- Approach to long
- Term relationship building
- Committed to client benefit maximization
- Intellectual Property protection
- A low risk delivery model

Development Flow Chart:

The Knowledge of the life cycle of software forms a base for the development of all software. A process model describes an abstract description of the software development and modification process. It maps out the main stages in which the above process is parried out.





The Software Development Life Cycle consists of the following steps.

- Step 1: Concept Development**
- Step 2: Defining Requirements**
- Step 3: Design**
- Step 4: Implementation**
- Step 5: Test & Integration**
- Step 6: Acceptance**
- Step 7: Distribution & Maintenance**

Resource Team:

Chairman	1
Managing Director	1
Corporate Analyst/Advisor	1
System Analyst and Analyst Programmers	2
Programmers and Designers	1
Project Manager	1
Support Engineer	2
Marketing	3
Administration and Accountant	1
Guard and Others Stuff	2
Outsourcing Trainer	5
Total	20

1.1.1 Information about Manpower:

- All of our programmers are CSC/CSE graduate or at least bachelor from a related discipline.
- The Managing Director has around 5+ years' work experience in the IT industry.
- You can expect around 5 fluent English speaking manpower who will be communicating with you continuously.

B. List of Logistics & Equipment Services:

Infrastructure:

Computers and equipment: List of Hardware:

SL	Item	Quantity
1	Personal Computer	30
2	Laptop	30
3	Laser Printer	2
4	Normal Printer	1
5	Generator	1
6	CISCO Router	1
7	Scanner	1
8	UPS	30
9	Digital Camera	1
10	Windows Server	1
11	Networking Switch	1
12	AC	5
13	Server	1
14	Projector	2

Furniture & Fixture:

Sl. No.	Item	Quantity
1	Executive Table	5
2	Computer Table	24
3	Revolving Chair	20
4	Conference Table	2
5	Executive chair	45
6	Sofa Set	2
7	File Cabinet	4

Office equipment:

Name and specification of the Furniture	Nos.
Television	1
Calculator	6
Water Filter	2
Tea Maker	2

OFFICE SPACE

Location	Area
Dhaka	250 sft
Rajshahi	4000sft

WHERE TO FIND US

Corporate Office : **Universal Fast Tech Limited**
Shah Ali Tower(4th Floor),
33, Kawran Bazar, Dhaka-1215.

Contact Person : Utpol Kumar Sarkar,
Managing Director

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