

Vendor Enlistment Notice

Ref: No. 3590/18

Date: 25.01.2018

BASIS invites application for Enlisting from the genuine vendors/suppliers for the period of two year (2018-2019) for the following categories

Categories	Fees (Non Refundable)
Event Management	20,000
Printing & Publications	5,000
Advertisement Firm	5,000
Pre-Press Design/ Art Work	5,000
Crest/Gift Items	5,000
PVC/Inkjet Sticker Printing	3,000
Computer Accessories & Maintenance	3,000

Categories	Fees (Non Refundable)
Rent-a-Car	3,000
Photography & Video	2,000
Sound System/LED Wall etc.	3,000
Nursery Plant	1,000
IP Phone	2,000
Food/Catering	3,000

Enlistment Process	<pre> graph TD A[Go to www.basis.org.bd] --> B[Click on Vendor Enlistment Notice] B --> C[Read Instructions] C --> D[1. Advertisement 2. Guideline 3. Form] D --> E[Fill up the Form] E --> F[Submit Pay Order at Bank] F --> G[Submit Pay Order Slip at BASIS] G --> H[Application Process Completed] </pre>	
Documents List	1. Pay Order Slip 2. Trade License (Attested Copy) 3. TIN Certificates (Attested Copy) 4. NID of the Owner (Attested Copy)	5. Passport Size Photo (2 Copies) 6. Company Profile 7. Experience Certificates (if any)
Pay Order	Pay Order in favor of BASIS from any bank.	
Deadline	February 4, 2018 at 3:00 pm	
BASIS reserves the right to accept or reject part/whole of any or all the application without assigning any reason whatsoever.		